



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



## NOTICE TO PROCEED

May 19, 2021

**ANDRESA-FER DURAN**  
Special Account Officer  
Starbright Office Depot, Inc.  
V. Mapa Street, Brgy. 12-B  
Bajada, Davao City

Ma'am:

The undersigned wishes to inform you that the Contract Agreement for "Project No. 21-03-021: Procurement of Supplies for the Printing of EPP, TLE & Senior High School Learning Resources for Quarter 3 and 4 of SY 2021-2022", with the contract price of Two Million Thirteen Thousand Nine Hundred Twenty-Four Pesos (Php 2,013,924.00).

You are now hereby notified to commence delivery within seven (7) calendar days from the issuance of this notice and shall complete the delivery in accordance with the terms and conditions as reflected in the Agreement.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Kindly return the original copies in two (2) to the BAC Secretariat of this Division.

Very truly yours,

**CRISTY C. EPE**  
Office of the Schools Division Superintendent  
Head of Procuring Entity

Receipt of NTP is hereby acknowledged:

By:

**ANDRESA-FER DURAN**

(Contractor's Signature over Printed Name)

Date: 6/2/21